

**REGULAR COMMISSION MINUTES OF THE WILDWOOD  
COMMISSIONERS IN THE COUNTY OF CAPE MAY, NEW JERSEY**

Wednesday, September 23, 2020  
Commissioner's Meeting Room  
Time: 6:00 p.m.

**MEETING CALLED**

Meeting called to order by the Mayor.

*NOTE: This meeting was conducted under the restrictions of the COVID-19 virus, as dictated by the Governor's Office. The meeting room was open to the first 14 members of the public, and members of the public were also invited to participate by utilizing the internet application ZOOM.*

**PLEDGE OF ALLEGIANCE**

Commissioner Mikulski leads in the Pledge of Allegiance to the Flag.

**ROLL CALL**

Deputy City Clerk called the roll and the following Commissioners answered to their names:

Fitzsimons – here, Mikulski – here, Byron - here

**OTHERS ATTENDING**

Carl Groon, Administrator

Steve O'Connor – Administrative Assistant

Christopher D'Amico, Superintendent of Public Works

John Hess, CME

Karen M. Gallagher, Deputy City Clerk

Lisa Brown, Aide to the City Clerk

**OPEN PUBLIC MEETING ANNOUNCEMENT**

As per N.J.S.A. 10:4-12, the Mayor read the Open Public Meetings Act Announcement.

**APPROVAL OF MINUTES:**

September 9, 2020 Regular Meeting

MOTION: Fitzsimons           SECOND: Mikulski

ROLL CALL: Fitzsimons – Yes, Mikulski – Yes, Byron – Yes

**ORDINANCES:**

**1174-20       Establishing Titles and Salary Ranges for Officers and Employees of the City of Wildwood  
(SECOND READING/PUBLIC HEARING/ADOPTION)**

MOTION TO OPEN PUBLIC HEARING

MOTION: Byron               SECOND: Mikulski

ROLL CALL: Fitzsimons – Yes, Mikulski – Yes, Byron – Yes

There being no comment, the Public Hearing was closed.

MOTION: Byron       SECOND: Mikulski

ROLL CALL: Fitzsimons – Yes, Mikulski – Yes, Byron – Yes

MOTION TO ADOPT

MOTION: Byron               SECOND: Mikulski

ROLL CALL: Fitzsimons – Yes, Mikulski – Yes, Byron – Yes

The Mayor announced Ordinance No. 1174-20 has passed Second Reading

**1175-20       Adopting an Application Process for Street Vacation requests (SECOND READING/PUBLIC  
HEARING/ADOPTION)**

MOTION TO OPEN PUBLIC HEARING

MOTION: Byron               SECOND: Mikulski

ROLL CALL: Fitzsimons – Yes, Mikulski – Yes, Byron – Yes

There being no comment, the Public Hearing was closed.

MOTION: Byron      SECOND: Mikulski  
ROLL CALL: Fitzsimons – Yes, Mikulski – Yes, Byron – Yes

MOTION TO ADOPT

MOTION: Byron                  SECOND: Mikulski  
ROLL CALL: Fitzsimons – Yes, Mikulski – Yes, Byron – Yes  
The Mayor announced Ordinance No. 1175-20 has passed Second Reading

**1176-20**      An Ordinance Amending Ordinance’s 1111-18 and 1152-19 and Chapter 6, Section 14 entitled  
“Handicapped Parking Locations” **(SECOND READING/PUBLIC HEARING/ADOPTION)**

MOTION TO OPEN PUBLIC HEARING

MOTION: Byron                  SECOND: Mikulski  
ROLL CALL: Fitzsimons – Yes, Mikulski – Yes, Byron – Yes

There being no comment, the Public Hearing was closed.

MOTION: Byron      SECOND: Mikulski  
ROLL CALL: Fitzsimons – Yes, Mikulski – Yes, Byron – Yes

MOTION TO ADOPT

MOTION: Byron                  SECOND: Mikulski  
ROLL CALL: Fitzsimons – Yes, Mikulski – Yes, Byron – Yes  
The Mayor announced Ordinance No. 1176-20 has passed Second Reading

**1177-20**      Establishing Procedures and Standards Regarding Deployment of small Wireless Facilities in  
Public Rights-of-Way **(SECOND READING/PUBLIC HEARING/ADOPTION)**

MOTION TO OPEN PUBLIC HEARING

MOTION: Byron                  SECOND: Mikulski  
ROLL CALL: Fitzsimons – Yes, Mikulski – Yes, Byron – Yes

There being no comment, the Public Hearing was closed.

MOTION: Byron      SECOND: Mikulski  
ROLL CALL: Fitzsimons – Yes, Mikulski – Yes, Byron – Yes

MOTION TO ADOPT

MOTION: Byron                  SECOND: Mikulski  
ROLL CALL: Fitzsimons – Yes, Mikulski – Yes, Byron – Yes  
The Mayor announced Ordinance No. 1177-20 has passed Second Reading

**EARLY PUBLIC COMMENT:** None.

**RESOLUTIONS:** Deputy City Clerk read the resolutions listed on the agenda.

- 356-9-20      Authorizing refund to Asset Protection Unit, Inc. for duplicate payment of Ambulance Billing Fee (\$188.52)
- 357-9-20      Amending Resolution No. 345-9-20 Awarding a Bid to Paving Plus for City of Wildwood, Sewer Utility and Water Utility Paving and Repairs in the amount not to exceed \$172,161.00
- 358-9-20      Amending Fall Free Bulk Trash Collection Days – 2020
- 359-9-20      Authorizing refund to Morey Organization for overpayment of Registration Fee (\$50.00)
- 360-9-20      Authorizing refund to Thomas Sorace for duplicate payment of Ambulance Billing Fee (\$100.00)
- 361-9-20      Authorizing Triad Associates to proceed with grant writing services for NJDCA Small Cities Public Facilities Application, SFY2021 ADA Improvements along Pacific Avenue (\$14,200.00)
- 362-9-20      Authorizing Shared Services Agreement with the Cape May County Municipal Utilities Authority for Solid Waste Disposal and Recycling Services
- 363-9-20      Authorizing refund to Yvette Phillips for Special Event Permit for “Nothing But the Word Deliverance Church” on March 6, 2020 due to COVID-19 (\$100.00)
- 364-9-20      Authorizing use of Inter-local Purchasing System for Cooperative Purchasing

- 365-9-20 Awarding a Contract with Borrelli Metal Buildings for the Purchase of Two (2) Steel Buildings for the Department of Public Works in the amount not to exceed \$585,345.00
- 366-9-20 Designating Intersections for “Flash” cycle for Traffic Lights
- 367-9-20 Authorizing a Change Order No. 5 – Final as submitted by Van Note-Harvey Associates, Inc. on behalf of Asphalt Paving Systems, Inc. for “2014 Street & Utility Reconstruction of Various Streets in the City of North Wildwood” (decrease of \$21,210.00 to a new total of \$989,918.47)
- 368-9-20 Requesting Approval of Items of Revenue and Appropriation, Chapter 159 2020 ACMJIF Safety Incentive Grant (\$3,000.00)
- 369-9-20 Requesting Approval of Items of Revenue and Appropriation, Chapter 159 2020 ACMJIF Optional Safety Incentive Grant (\$2,500.00)
- 370-9-20 Requesting Approval of Items of Revenue and Appropriation, Chapter 159 2020 ACMJIF EPL/ Cyber Management Grant (\$725.00)
- 371-9-20 Requesting Approval of Items of Revenue and Appropriation, Chapter 159 2020 ACMJIF Wellness Incentive Grant (\$1,500.00)
- 372-9-20 Requesting Approval of Items of Revenue and Appropriation, Chapter 159 2020 Alcohol Education Rehabilitation (\$3,417.51)
- 373-9-20 Authorizing Approval of Items of Revenue and Appropriation, Chapter 159 Additional Funds to 2020 Cooperative Housing Grant (\$8,911.00)
- 374-9-20 Establishing and Adopting a Complete Streets Policy
- 375-9-20 Appointing George Clark as Class IV Member to the City of Wildwood Planning/Zoning Board with a Term Expiring December 31, 2021
- 376-9-20 Approving and authorizing the execution of an Agreement with Phoenix Advisors, LLC for Smart Services to the City of Wildwood in the amount not to exceed \$17,500.00
- 377-9-20 Authorizing payment of bills in the amount of \$3,309,608.27 dated September 23, 2020
- 378-9-20 Authorizing filing of all reports and other data contained in this agenda
- 379-9-20 Authorizing Tax Collector to charge accounts for grass cutting and removal of debris
- 380-9-20 Authorizing refund to Margaret Mekel for 2021 Beach Box due to an error in the booking system (\$75.00)
- 381-9-20 Authorizing refund to Anthony Chiarulli for 2021 Beach Box due to an error in the booking system (\$400.00)

MOTION: Fitzsimons           SECOND: Mikulski  
 ROLL CALL: Fitzsimons – Yes, Mikulski – Yes, Byron – Yes

Mayor Byron announced the Bulk Trash collection day is being moved to October 27<sup>th</sup> and 28<sup>th</sup>.

**REPORTS:**

Engineers Report – On file in the Engineer’s office. Jim Norris gave an update about various projects going on in the City including the water tower mural, outfall work on the beach and flood mediation on Ocean Avenue. Mayor Byron asked Christopher D’Amico to provide an update on the Susquehanna Avenue pump station. Mr. D’Amico said there is a problem with the switch, however it has maintained the high tides we’ve had this past week. More work will be performed on Rio Grande Avenue beginning the 28<sup>th</sup>. Mr. D’Amico advised there will be a lot of work taking place on multiple streets throughout the City and would inform the governing body as to the schedule so they could do a release to make the residence aware of traffic pattern changes. Commissioner Fitzsimons asked if Rio Grande Avenue would have generally flooded with the past high tides we’ve had. Mr. D’Amico said yes, the streets would have had water. The work that has been completed, including raising the streets has made a definite improvement.

**ANNOUNCEMENTS:** None.

**COMMUNICATIONS:** None.

**NEW BUSINESS:**

•Shore Animal Control – Ms. Gentile wishes to introduce a new officer working in the City of Wildwood, Joyce Sbarbaro. Prior to introducing Ms. Sbarbaro, Ms. Gentile requesting the City review and ordinance relative to cats and kittens which has been adopted in other municipalities. This ordinance has proven effective in maintain feral cat population. Commissioner Fitzsimons asked about the status of the cat population located at Lincoln Avenue and the Boardwalk. Ms. Gentile said the owner of Snow White’s is cooperating and is currently working towards getting some of the cats adopted out. He is going to provide shelter in the meantime. Commissioner Fitzsimons asked if she could provide a synopsis of the scope of work the company provides so the public is a little more aware. Ms. Gentile said it is outlined in their contract, which she would forward to her. Ms. Gentile also mentioned they are the only animal control company that rescues seagulls.

**OLD BUSINESS:** None.

**PUBLIC COMMENT:** During regularly scheduled Board of Commissioners Meeting. Remarks will limit to five (5) minutes per person. The Deputy City Clerk will be keeper of time and advise speaker when time has expired. Each member of the public will be permitted to speak only once per meeting. Criticism of public employees will be directed to the Human Resources Department during work hours only.

*NOTE: There were 4 people in attendance via the internet application ZOOM.*

None.

**EXECUTIVE SESSION:** None.

**ADJOURNED:** There being no further business to discuss, this meeting was adjourned at 6:24 pm. Remarks as typed highlighted not verbatim as to subject matter.

MOTION: Fitzsimons            SECOND: Mikulski  
ROLL CALL: Fitzsimons – Yes, Mikulski – Yes, Byron – Yes

\_\_\_\_\_  
Krista Fitzsimons, COMMISSIONER

\_\_\_\_\_  
Steve Mikulski, COMMISSIONER

\_\_\_\_\_  
Peter Byron, MAYOR

ATTEST: \_\_\_\_\_  
Karen M. Gallagher, Deputy City Clerk

DATE MINUTES APPROVED: October 14, 2020