

**WORK SESSION MINUTES OF THE WILDWOOD COMMISSIONERS  
IN THE COUNTY OF CAPE MAY, NEW JERSEY**

Thursday, November 15, 2018  
Commissioners Meeting Room  
Time: 3:30 p.m.

**MEETING CALLED:**

Meeting called to order by the Mayor.

**PLEDGE OF ALLEGIANCE:**

City Clerk leads in the Pledge of Allegiance to the Flag.

**ROLL CALL:**

City Clerk called the roll and the following Commissioners answered to their names:

Byron – here, Leonetti –here, Troiano – here

**OTHERS ATTENDING:**

Mary Bittner, Solicitor  
Chris Fox, Administrator  
James Oris, Jr., Remington & Vernick Engineers  
Christopher H. Wood, City Clerk

**OPEN PUBLIC MEETING ANNOUNCEMENT:**

As per N.J.S.A. 10:4-12, City Clerk read the Open Public Meetings Act Announcement.

**APPROVAL OF MINUTES:**

October 24, 2018, Work Session  
October 24, 2018, Regular Meeting  
October 24, 2018, Executive Session  
Pending questions and/or comments, these minutes will be moved to the Regular Meeting for approval. There were none.

**RESOLUTIONS :**

City Clerk read the resolutions listed on the agenda:

- A. Authorizing RFQP for Sand Surf Ride on the Beach for 2019-2021
- B. Approving RFQP for concession Contract at 4500 Park Blvd. Warf
- C. Accepting bid and authorizing contract for sale of Bl. 99, L. 26 (\$30,000.00)
- D. Rejecting bid for sale of Bl. 112, L. 25
- E. Accepting bid and authorizing contract for sale of Bl. 124, L. 4 (\$25,000.00)
- F. Accepting bid and authorizing contract for sale of Bl. 128, L. 21.02 (\$65,000.00)
- G. Authorizing sale of air compressor from City of Wildwood to Mays Landing Fire Dept. (\$10,000.00)
- H. Authorizing refund of taxes to Bl. 23, L. 19 due to overpayment (\$1,445.22)
- I. Authorizing refund of taxes to Bl. 182, L. 4 due to exempt status (\$1,295.80)
- J. Authorizing refund of taxes to Bl. 130, L. 4.02 due to overpayment (\$1,124.27)
- K. Authorizing RFQPs for Bond Counsel, Labor Counsel, Redevelopment Counsel, Prosecutor, Public Defender, Auditor, Grant Coordinator, Planning/Zoning Board Counsel, Tax Counsel & Planning/Zoning Board Engineer
- L. Authorizing Change Order No. 7 as recommended by the City Engineer on behalf of Lafayette Utility Construction (\$48,153.85 decrease to \$2,557,165.66)
- M. Authorizing refund of water utility parts to 4605 Arctic Ave. (\$388.00)
- N. Authorizing revised copies of the Employee Policies and Procedures Manual
- O. Authorizing contract to Perna Finnigan for emergency repairs to manhole cover on Susquehanna Ave. (\$17,482.99)
- P. Authorizing the City Engineer to advertise for bids for “Tot Lot Improvements” in the November 16, 2018 edition of the City’s official news publication(s), with bids being received on November 27, 2018 at 10 a.m.
- Q. Authorizing refund of ambulance billing to Rosemary Suissa due to duplicate payment (\$93.97)
- R. Authorizing sale of golf carts from City of N. Wildwood to City of Wildwood (\$1.00)
- S. Authorizing RFQP for the development of various blocks and lots in the City of Wildwood
- T. Awarding an alternate to a Fair and Open Professional Service Contract for the preparation of a Redevelopment Plan for various blocks and lots in the City of Wildwood
- U. Authorizing transfers between budget appropriations
- V. Authorizing cancellation of reserve for Master Plan (\$1,959.70)
- W. Authorizing cancellation of reserve for Reassessment Program (\$29,015.68)
- X. Designating police department lobby as municipal emergency warming center
- Y. Appointing Delta Dental as the City of Wildwood’s dental provider 2019-2020
- Z. Authorizing payment of bills in the amount of \$3,924,311.42 dated November 15, 2018
- AA. Authorizing filing of all reports and other data contained in this agenda

Commissioner Byron asked about Resolution D, and why the bid was being rejected. The Mayor said the lot is in the redevelopment plan in the Back Bay, and that there’s a roadway going through that lot. Commissioner Byron also asked for clarification of Resolutions R & S, which the Mayor provided.

**ORDINANCES:**

1126-18      Establishing rental fees for various beach amenities – beach boxes – in the City of Wildwood  
**(INTRODUCTION/FIRST READING)**

**UNFINISHED BUSINESS:**

- None

**COMMUNICIATIONS:**

- None

**APPLICANTS:**

- American Legion Post 184 – Raffle, December 14, 2018
- Special Olympics NJ – Raffle, January 12, 2019
- Volunteer Fire Application – Daniel Cochran

The Board decided to move these items forward to the Regular meeting for approval.

**NEW BUSINESS:**

- Presentation, National Energy Partners – On hand from the company were Jeremy Conner & John Robbins. With regard to solar power, they said the city could realize a savings of up to 50% if it installed a 2.1 megawatt system. They said there is no cost to the City for installing the panels. They asked if the City was interested in a power purchase agreement, and if so, how to get that process moving forward. The Board was receptive to the presentation and said they would take it under advisement.

**REPORTS:**

- Engineer’s Report – On file in the Engineer’s Office.
- Best Practices (to be conducted during the regular meeting)

**EXECUTIVE SESSION:**

- None

**ADJOURNED:** There being no further business to be discussed, this Work Session meeting was adjourned at 3:54 p.m.  
Remarks as typed highlighted not verbatim as to subject matter.

MOTION: Byron                      SECONDED: Leonetti

ROLL CALL: Byron – Yes, Leonetti – Yes, Troiano – Yes

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PETER BYRON, COMMISSIONER

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ANTHONY LEONETTI, COMMISSIONER

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ERNEST TROIANO, JR., MAYOR

ATTEST: \_\_\_\_\_  
CHRISTOPHER H. WOOD, CITY CLERK

DATE MINUTES APPROVED: November 28, 2018  
CHRISTOPHER H. WOOD, CITY CLERK

**REGULAR COMMISSION MINUTES OF THE WILDWOOD  
COMMISSIONERS IN THE COUNTY OF CAPE MAY, NEW JERSEY**

Thursday, November 15, 2018  
Commissioner's Meeting Room  
Time: 3:55 p.m.

**MEETING CALLED**

Meeting called to order by the Mayor.

**PLEDGE OF ALLEGIANCE**

City Clerk leads in the Pledge of Allegiance to the Flag.

**ROLL CALL**

City Clerk called the roll and the following Commissioners answered to their names:

Byron – here, Leonetti – here, Troiano - here

**OTHERS ATTENDING**

Mary Bittner, Solicitor  
Chris Fox, Administrator  
James Oris, Remington & Vernick Engineers  
Christopher H. Wood, City Clerk

**OPEN PUBLIC MEETING ANNOUNCEMENT**

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**APPROVAL OF MINUTES:**

October 24, 2018, Work Session  
October 24, 2018, Regular Meeting  
October 24, 2018, Executive Session  
MOTION: Leonetti                      SECOND: Byron  
ROLL CALL: Byron – Yes, Leonetti – Yes, Troiano – Yes

**EARLY PUBLIC COMMENT:**

- None.

**RESOLUTIONS:** City Clerk read the resolutions listed on the agenda.

- 417-11-18 Authorizing RFQP for Sand Surf Ride on the Beach for 2019-2021
- 418-11-18 Approving RFQP for concession Contract at 4500 Park Blvd. Warf
- 419-11-18 Accepting bid and authorizing contract for sale of Bl. 99, L. 26 (\$30,000.00)
- 420-11-18 Rejecting bid for sale of Bl. 112, L. 25
- 421-11-18 Accepting bid and authorizing contract for sale of Bl. 124, L. 4 (\$25,000.00)
- 422-11-18 Accepting bid and authorizing contract for sale of Bl. 128, L. 21.02 (\$65,000.00)
- 423-11-18 Authorizing sale of air compressor from City of Wildwood to Mays Landing Fire Dept. (\$10,000.00)
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- 425-11-18 Authorizing refund of taxes to Bl. 182, L. 4 due to exempt status (\$1,295.80)
- 426-11-18 Authorizing refund of taxes to Bl. 130, L. 4.02 due to overpayment (\$1,124.27)
- 427-11-18 Authorizing RFQPs for Bond Counsel, Labor Counsel, Redevelopment Counsel, Prosecutor, Public Defender, Auditor, Grant Coordinator, Planning/Zoning Board Counsel, Tax Counsel & Planning/Zoning Board Engineer
- 428-11-18 Authorizing Change Order No. 7 as recommended by the City Engineer on behalf of Lafayette Utility Construction (\$48,153.85 decrease to \$2,557,165.66)
- 429-11-18 Authorizing refund of water utility parts to 4605 Arctic Ave. (\$388.00)
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- 431-11-18 Authorizing contract to Perna Finnigan for emergency repairs to manhole cover on Susquehanna Ave. (\$17,482.99)
- 432-11-18 Authorizing the City Engineer to advertise for bids for "Tot Lot Improvements" in the November 16, 2018 edition of the City's official news publication(s), with bids being received on November 27, 2018 at 10 a.m.
- 433-11-18 Authorizing refund of ambulance billing to Rosemary Suissa due to duplicate payment (\$93.97)
- 434-11-18 Authorizing sale of golf carts from City of N. Wildwood to City of Wildwood (\$1.00)
- 435-11-18 Authorizing RFQP for the development of various blocks and lots in the City of Wildwood
- 436-11-18 Awarding an alternate to a Fair and Open Professional Service Contract for the preparation of a Redevelopment Plan for various blocks and lots in the City of Wildwood
- 437-11-18 Authorizing transfers between budget appropriations
- 438-11-18 Authorizing cancellation of reserve for Master Plan (\$1,959.70)
- 439-11-18 Authorizing cancellation of reserve for Reassessment Program (\$29,015.68)
- 440-11-18 Designating police department lobby as municipal emergency warming center
- 441-11-18 Appointing Delta Dental as the City of Wildwood's dental provider 2019-2020
- 442-11-18 Authorizing payment of bills in the amount of \$3,924,311.42 dated November 15, 2018
- 443-11-18 Authorizing filing of all reports and other data contained in this agenda

MOTION: Byron                      SECOND: Leonetti  
ROLL CALL: Byron – Yes, Leonetti – Yes, Troiano – Yes

**ORDINANCES:**

1126-18              Establishing rental fees for various beach amenities – beach boxes – in the City of Wildwood  
**(INTRODUCTION/FIRST READING)**

MOTION TO INTRODUCE: Troiano              SECOND: Leonetti  
ROLL CALL: Byron – Yes, Leonetti – Yes, Troiano – Yes

The Mayor announced that Ordinance No. 1126-18 has passed First Reading.

**APPLICANTS:**

- American Legion Post 184 – Raffle, December 14, 2018
- Special Olympics NJ – Raffle, January 12, 2019

MOTION: Byron                      SECOND: Leonetti  
ROLL CALL: Byron – Yes, Leonetti – Yes, Troiano – Yes

- Volunteer Fire Application – Daniel Cochran
- MOTION: Leonetti                      SECOND: Byron  
ROLL CALL: Byron – Yes, Leonetti – Yes, Troiano – Yes

**REPORTS:**

- Best Practices - The City Administrator reported that the City answered ‘Yes’ to enough of the state’s Best Practices questions to make Wildwood eligible for 100% of its aid.

**PUBLIC COMMENT:** During regularly scheduled Board of Commissioners Meeting. Remarks are limited to five (5) minutes per person. The City Clerk will be keeper of time and advise speaker when time has expired. Each member of the public will be permitted to speak only once per meeting. Criticism of public employees will be directed to the Human Resources Department during work hours only.

None.

**ADJOURNED:** There being no further business to discuss, this meeting was adjourned at 4:03 pm. Remarks as typed highlighted not verbatim as to subject matter.

MOTION: Byron                      SECOND: Leonetti  
ROLL CALL: Byron – Yes, Leonetti – Yes, Troiano – Yes

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Peter Byron, COMMISSIONER

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Anthony Leonetti, COMMISSIONER

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Ernest Troiano, Jr., MAYOR

ATTEST: \_\_\_\_\_  
Christopher H. Wood, City Clerk

DATE MINUTES APPROVED: November 28, 2018